

**Corporate Committee  
Action Tracker**

<b>Mtg. Date</b>	<b>Action</b>	<b>Response</b>	<b>Who by</b>	<b>Completed</b>
25 <sup>th</sup> July	Officers advised that they would bring an update report on the Final Statement of Accounts to the Committee meeting in September.	Report will come back to Committee in December.	Thomas Skeen	Scheduled to a future meeting.
25 <sup>th</sup> July	The Committee asked officers to consider how the Council should respond to the unfeasible timetable set by government for submitting final accounts. The Head of Pensions, Treasury and Chief Accountant agreed to consider the issue further, and to report back in September or a future meeting once the audit had been concluded	Scheduled to come to the Committee in September.	Thomas Skeen	Scheduled to a future meeting
25 <sup>th</sup> July	The Head of Audit and Risk Management agreed to bring a paper back to the Committee that set out the NRPF process and provides an assurance that the approach is reasonable and balanced.	A paper will be brought to the December meeting of the committee.	Minesh Jani	Scheduled to a future meeting
25 <sup>th</sup> July	The Committee requested further information in relation to Counter Fraud work: <ul style="list-style-type: none"> <li>• Tenancies and Right to Buy (given the commitment to build 1000 new homes by 2022).</li> <li>• People who were at risk of coercion and exploitation and what could be done to prevent Right to Buy applications due to criminal exploitation.</li> <li>• How to prevent illegal subletting and what more can be done to recover profits from this</li> </ul>	Please refer to the anti-fraud update report in the main agenda and the Head of Audit and Risk Management will provide a verbal update on the checks around Right to Buy.	Minesh Jani	Completed
25 <sup>th</sup> July	The Committee requested that the relevant Cabinet Member and the Cabinet Member with responsibility for insourcing be sent a copy of the audit report as a matter of course	Head of Audit and Risk Management is giving this some further consideration as to how best this might be achieved, given the volume of audit reports produced each year.	Minesh Jani	Ongoing

25 <sup>th</sup> July	The Committee requested that the audit of the highways contract be prioritised.	This audit has been programmed for quarter 3.	Minesh Jani	Completed
25 <sup>th</sup> July	The Head of Audit and Risk Management agreed to bring an updated AGS back to the December meeting and to include a note on its implementation to date.	Scheduled to come back to December	Minesh Jani	Scheduled to a future meeting
17 <sup>th</sup> June	The Committee also requested that an independent assessment be undertaken into reviews of suitability to ensure that HfH were on top of this issue and that the service continued to monitor these cases going forward.	See below comment. HfH are awaiting the work of Internal Audit before making any substantive changes.	Sean McLaughlin	Ongoing
17 <sup>th</sup> June	The Chair requested that a follow up report come back to the Committee. The Chair asked for Internal Audit to work with HfH to review the organisational issues and put in place an audit process and action plan for monitoring the issue. The Head of Audit and Risk Management to speak to the MD HfH about putting this in place and bringing a follow-up report back to Corporate Committee - suggested that this would likely be in 6 months' time	Internal Audit is now preparing the detailed scope of the work that is required in order to review the two critical issues in this Ombudsman report: - The effectiveness of the process for considering reviews of the suitability of temporary accommodation - Repairs in temporary accommodation including the condition of units at the start of the letting, and the process for reporting and delivering repairs during the letting.	Minesh Jani/Sean McLaughlin	Ongoing
26 <sup>th</sup> March	Committee requested that officers from the Commissioning service attend a subsequent meeting of the Committee and provide an update on social care accruals.	Officers have been asked to bring back a report to December - awaiting confirmation.	Clerk	Ongoing
26 <sup>th</sup> March	Chair agreed to consider how best to accommodate request for year on year figures for redundancy settlements for five years and will speak to Chairs of Pensions Committee and OSC.	Chair will pitch this up with Chairs of Pensions and OSC.	Chair	Ongoing
5 <sup>th</sup> February	The Committee requested a follow up report, at the halfway point in next year's collection process, to provide an update on efforts to reduce the backlog of overpayments as well as some further benchmarking.	Agreed – follow up report to come back in December 2019.	Amelia Hadjimichael	Scheduled to a future meeting.
3rd	Update from the AD Schools and Learning on	Officers have been chased for a response.	Eveleen	Ongoing

December	the audit process for academy schools and on the analysis of which schools did not attend audit training and any correlation with those receiving poor audit scores.		Riordan/Clerk	
3rd December	The Committee raised concerns with a number of areas of building compliance set out in the Annual Report and commented that there did not seem to be details of corrective action or risk profile. A report back to the Committee was requested, suggested that it would be in 6 months' time.	The Property Compliance Board is meeting regularly and has instituted a common reporting system across all Council property for statutory compliance focusing on the highest risk areas (fire, electrical safety, gas, water/legionella and asbestos management). At present this relies on manual production of reports against a range of KPI's. We are looking at systems to automate the production of reports. These KPI's consider the number of outstanding actions raised in statutory tests and inspections.	Andrew Meek	Ongoing